

**Kavanaugh Notice
NOTICE OF SUBSTITUTE ASSIGNMENT
2023-2024 School Year**

Employee Name

Employee ID

This notice is given to you pursuant to Education Code Section 44916 to notify you that your assignments for the 2023-2024 academic school year are substitute assignments under Education Code Section 44917. The academic year for school sites goes through June 2024. Your pay will be day-to-day substitute pay. Your employment classification will remain as a substitute unless you are offered and accept, in writing, a temporary, probationary or permanent assignment.

Employee Signature

Date

Please Return to:

**SAN DIEGO UNIFIED SCHOOL DISTRICT
hrdocuments@sandi.net**